

Tree Officer programme - agreement

Personal information tree officer

Family name		Name	
Street			House Number
Zip-Code	City		
quarter			
Phone		E-Mail	

Information about the tree

Street		Next to house no.	
Tree no. <small>filled in by Service Parcs</small>		Object no. <small>filled in by Service Parcs</small>	

Helpful hints

- *In consultation with the Service Parcs and depending on the location of the tree bed, you can use a variety of plant species: summer flowers, shrubs, bulbs and flower or grass seed.*
- *Young trees need abundant water over the first few years of their lives, so make sure to do your planting on the edges of the bed rather than right next to the tree trunk.*
- *The roots of older trees take up a lot of space, so it is best to choose plants that grow from tubers and bulbs.*
- *If you add any potting soil, make sure not to cover the base of the trunk. We strongly recommend you to use mulch instead of compost.*
- *Staff from the Service Parcs will be happy to help you design your tree bed and choose which plants to put in the ground. However, you are responsible for purchasing the plants.*
- *Small fences are permitted only if they do not interfere with road safety. The fence may be no more than 50 cm high, and must not present a risk of injury for road and pavement users. If you wish to erect a fence, you must first obtain an authorisation from the Service Parcs.*

Your duties as a tree officer

- *Maintain the tree bed*
- *Hoe the soil – to a depth of approximately 5 cm – to ensure it gets as much water and nutrients as possible. For older trees, take care not to damage the roots. Avoid areas with shallow roots.*
- *Remove weeds.*
- *Cut the undergrowth. Plants should not stray beyond the edges of the tree bed, and for safety reasons they may be no higher than 50 cm.*
- *Water the tree during dry periods. When the weather is very hot, you can give the tree up to 50 litres every six days.*
- *Contact the Service Parcs if you notice that a tree or its bed has been damaged.*

The Service Parcs takes care of all trimming and pruning of trees. You may not use pesticides, which the City of Luxembourg stopped using long ago. Please also avoid using fertilizer.

The agreement is valid for an indefinite duration and can be resigned by both parties, respecting 4 weeks 'notice. Please inform us if the maintenance is for a longer period or for no longer possible.

Please sent us two signed copies back

Place, date, signature Tree Officer

Place, date, signature City of Luxembourg
