

Declaration of civil partnership

(law of 9 July 2004 amended by the law of 3 August 2010)

Two partners, of the same or different sexes, must appear before the civil registrar of the local municipal office for their **joint place of residence** to personally and jointly declare their partnership, as well as declare any agreement governing the property effects of this partnership, where such an agreement has been entered into.

Documents to submit to receive a declaration of civil partnership:

1. A valid identity card for EU nationals, or a valid passport for non-EU nationals.
2. The **shared legal residence** of the future partners will be checked by the civil registrar against their valid residence cards and the National Registry of Natural Persons (*Répertoire National des Personnes Physiques*) when the documents are submitted.
If any inconsistencies are found, a certificate of residence will have to be provided.
3. An affidavit, **signed by the partners, either before the civil registrar or before a notary**, stating that there are no family or marital ties that would legally prevent them from registering the partnership.
4. A full copy of the birth certificate issued within the last three months (Luxembourg and France), or within the last six months for certificates issued elsewhere, and a certificate of single status (where applicable).
5. For divorcees: a full copy of the marriage certificate with the entry of marriage dissolution relating to the divorce, or a full copy of the divorce transcription document. For widowed persons: the death certificate of the deceased spouse, or the latter's birth certificate with an entry of their death.
6. A certificate attesting that neither person has registered another civil partnership with another person (*for persons without a birth certificate issued by a Luxembourg municipal office*).
*To receive this certificate, send a written request to the following address: **Répertoire Civil, Bâtiment commun, Bâtiment BC, Cité judiciaire, L-2080 Luxembourg** (tel.: 475981-341) An application form is attached.*
7. *For persons who entered into a civil partnership before 1 November 2010:*
a recent certificate from the Civil Register (*Répertoire Civil*) stating the dissolution of the registered partnership
8. For foreign nationals: a certificate issued by the competent foreign authority stating that they are not involved in a civil partnership or any other form of union contracted abroad. If this document cannot be provided: a **certificate of custom law** issued by the competent foreign authorities, stating that the persons meet the conditions for contracting a marriage according to the laws of their country of origin, **and that those laws do not recognise civil partnerships or similar forms of union.**

German nationals are also asked to provide a copy of the certificate of residence (*Meldebesccheinigung*) issued by their most recent municipality of residence in Germany, mentioning the civil status "ledig".

9. Where applicable, proof of the existence of an agreement governing the property effects of the partnership.

All foreign documents must be translated into either English, French or German by a sworn translator (for a list of addresses, please call 475981335), and must be legalised if they were issued in a country that has not ratified the Hague Convention of 5 October 1961.

The civil registrar records the declaration of partnership on a sheet of paper and sends it to the Civil Register within three days.

The civil partnership becomes effective as soon as it is registered with the Civil Register.

After the notice of registration with the Civil Register is received, a certificate of registered civil partnership is sent to the partners by post.

Neither the agreement nor the submitted documentation is kept by the civil registrar. They are returned to the partners once all necessary checks have been made. This means that it is their responsibility to hold these documents in safekeeping or deposit them with a notary, a lawyer or a person whom they trust.

To declare a civil partnership, you must make an appointment with the *État civil* (Civil Registry). Nevertheless, upon request, a ceremony may be scheduled in the wedding room.

For more information, please call the *État civil* on 4796-3020 or 4796-2630.

Further information is available at:

<http://www.guichet.public.lu/fr/citoyens/famille/vie-maritale/index.html>

<http://www.justice.public.lu/fr/famille/partenariat/index.html>

**Subject: Application for a declaration of civil partnership
(law of 9 July 2004)**

Surname:

First name(s):

Date and place of birth:

Social security number:

Civil status:

Exact address:

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\* Partner:

Surname: .....

First name(s): .....

Date and place of birth: .....

Social security number: .....

Civil status: .....

Exact address: .....

.....  
(signatures)

This application must be sent to the following address:

Répertoire Civil - c/o Mme A.Kemp-Klemann  
Bâtiment commun  
Bâtiment BC  
Cité judiciaire  
L-2080 Luxembourg

Tel.: 47.59.81-341  
Open in the morning from 8:00 to 12:00

Documents enclosed:  
- photocopies of ID cards/passports  
- photocopies of social security cards

Luxembourg, on .....